AINDT
NDT Certification Board

Australian Institute For Non-destructive Testing

PO Box 52, Parkville, Victoria 3052
Phone: (03) 9486 9267
Website: www.aindt.com.au Email: ndtcertification@aindt.com.au

APPLICATION FOR NDT RENEWAL & RECERTIFICATION LEVEL 3 STRUCTURED CREDIT SYSTEM

Note: Only 1 method and 1 product sector per application form

Personal Details: ☐ ***Please use this address for correspondence***

Please state your preferred name exactly how you would like to appear on your ID card and Certification

Full Name of Applicant: (Given Names) (Family Name)

Date of Birth: Title:

Personal (Home) Address:

City: State: Postcode:

Country: Personal Email:

Home Phone No: Mobile Phone No:

Employment Details: ☐ ***Please use this address for correspondence***

Company Name: Job Title:

Work Address:

City: State: Postcode:

Country: Business Phone:

Business Email:

Nominate: Renewal or Recertification	
Nominate: Method/Level/Sector	

Candidates who seek to use the Structured Credit System (SCS) for renewal or rectification must meet the following requirements.

Level 3 Renewal: 100 points total from parts A & B, with a minimum of 50 points from Part A.

Level 3 Recertification: 100 points total from parts A & B,
with a minimum of 50 points and a maximum of 70 points from Part A and
with a minimum of 30 points and a maximum of 50 points from Part B.

For more information regarding renewal and recertification, refer to the AINDT Guide to Qualification and Certification.
www.AINDT.com.au

I, the applicant declare that the following is a true and accurate statement for the nominated method, level and sector.
I understand that false or misrepresentation would be considered a breach of the AINDT code of ethics.
I have read and understand the AINDT Guide to certification NDT005, specifically the requirements for ongoing certification.

Applicant Name & Signature:		**Date:**	

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Structured Credit System For Level 3 Renewal & Recertification

In this system, the Level 3 candidate gains credit for participation, during the five years prior to renewal or recertification (post certification), in the various NDT activities shown below. Limits are placed on the maximum number of points that can be gained in each year, and in any activity over the five years, to ensure an even spread of activities.

Table 1: Structured Credit System (SCS) For Level 3 Renewal & Recertification

		Requirement			Claimed Points					
Item	**Activity**	**Points granted per activity**	**Max points per year**	**Max points over 5 years**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Claimed Points over 5 Years**
Part A										
1	Performance of NDT activities* **Refer to page 3**	2 / day	25	95						
2[1]	Completion of theoretical training in the method	1 / day	5	15						
3[1]	Completion of practical training in the method	2 / day	10	25						
4	Delivery of theoretical or practical training in the method	1 / day	15	75						
5[2]	Participation in research activities or for engineering of NDT.	1 / week	15	60						
									Total Part A:	
Part B										
6	Participation to a technical seminar/ paper in the field of the method or technique	1 / day	2	10						
7	Presenting a technical seminar/paper in the field of the method or technique	1 / presentation	3	15						
8	Current individual membership in NDT or NDT related society	1 / membership	2	5						
9	Technical oversight and mentoring of NDT personnel in the relevant method	2 / mentee	10	40						
10	Participation or convenorship in standardization and technical committees	1 / committee	4	20						
11	Performing a technical NDT role within a certification body	2 / activity	10	40						
									Total Part B:	

Note: [1] A2 & A3 applies to training received during the certification period, not initial certification training.
[2] A5 Refer to AINDT NDT Certification Guide for more details on engineering of NDT.

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Part A.1 Performance of NDT Activities

Depending on the roles of the applicant, points may be allocated for a variety of activities.

The table below (Table 2) lists some of the eligible activities. Should the table not meet your specific roles, please provide full details for it to be considered.

Each activity is limited to 2 points / day with the annual and 5 yearly limits as per Table 1.

As Level 3's a range of activities are expected as part of the Structured Credit System.

Table 2: SCS Performance of NDT Activities Points Claimed

Item	Activity	Year 1	Year 2	Year 3	Year 4	Year 5	Claimed Points over 5 Years
A.1.1	Performing NDT Inspections						
A.1.2	Procedure Development and Review						
A.1.3	Tenders & Client Consultation						
A.1.4	Level 3 Examiner						
A.1.5	Staff Competency Assessments						
A.1.6	NDT Quality Assurance (NATA etc)						
A.1.7	NDT Jobbing Management, Selection and Co-ordination in the Method						
A.1.8	Other:						
		Total A.1 Points Claimed:					

Evidence Submission

All items of evidence provided are to be clearly identified by the following file naming convention:

FirstName LastName Activity Details

Examples:
James Jones A-1-1 Inspection Log
James Jones A-1-2 Procedure Development Log
James Jones B-10 Copy of NATA Certificate for AAC
James Jones B-11 Letter from AINDT

Files should be supplied as PDF's.

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Evidence Required

Item	Activity	Minimum Evidence Required
A.1.1	Performing NDT inspections	A job log is a **detailed** breakdown of works over a **limited** period. As a minimum shall contain: • Limited date range (typically no longer than 3 months) per log entry • Equipment, Technique, Product, Standard/Code, Duration Clearly identify applicant, identify the referee and be signed by the referee. For methods such as PAUT, ToFD, TFM and Radiography the log shall clearly indicate if the activity was data capture, data analysis or both.
A.1.2	Procedure Development and Review	List of procedures developed and/or reviewed. List to include, date, method code, product code and basic technique details.
A.1.3	Tenders & Client Consultation	List provided with basic details, unless commercially sensitive.
A.1.4	Level 3 Examiner	List to include date, method, sector, name of AQB.
A.1.5	Staff Competency Assessments	List to include date, method, sector and basic technique details.
A.1.6	NDT Quality Assurance (NATA etc)	List to include, date and nature of QA activities.
A.1.7	Jobbing Management, Selection and Co-ordination in the Method	Details of work, copy of job description, referee statement detailing scope and duration.
A.1.8	Other:	Provide full details as applicable.
A.2	Completion of theoretical training in the method	Certificate from Approved Training Organisation or employer detailing training scope, dates and duration.
A.3	Completion of practical training in the method	Certificate from Approved Training Organisation or employer detailing training scope, dates and duration.
A.4	Delivery of theoretical or practical training in the method	Employer detailing training scope, date and duration.
A.5	Participation in Research Activities or engineering of NDT	Letter from employer or school of study detailing scope and duration.
B.6	Participation to a technical seminar/ paper in the field of the method or technique	Certificates of Attendance, Letters of Invitation.
B.7	Presenting a technical seminar/paper in the field of the method or technique	Certificates of Attendance / Presentation, Marketing Materials, Copy of Program.
B.8	Current individual membership in NDT or NDT related society	Copy of Membership / Invoice.
B.9	Technical oversight and mentoring of NDT personnel in the relevant method	Letter from Employer detailing scope and number of mentees. Contact details of mentees may be requested so a referee check can be made if required.
B.10	Participation or convenorship in standardization and technical committees	Letter or certificate from committee host.
B.11	Performing a technical NDT role within a certification body	Letter or certificate from certification body detailing scope and duration.

Where evidence is provided by the employer, **a single document can be used** on the condition that all activity is accurately identified for traceability. Note: In all cases it is the candidate's responsibility to ensure all information supplied does not breach commercial confidentiality. Redactions of specific information may be required.

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Statement By Referee

Referees not holding appropriate ISO 9712 certification must supply evidence of knowledge, skill, training, and experience required to properly perform such supervision.

Full Name of Applicant:
Applicant Employer:
Referee Name:
Applicant Primary Work Site Address:
Referee Employer:
Referee Primary Work Site Address:
Referee Position:
Dates covered by this referee statement*:
Referee Contact Details (phone and email):
Referee Relationship: *Manager / Supervisor / Other:*

Referee certification details relating to this application:

- Method:
- Level:
- Sector:
- Issued By:
- Expiry Date:
- Certification #:

Referee Statement:

I declare that for the above nominated dates, method and sector, the applicant has worked satisfactorily without significant interruption and that all supplied evidence (A1 through B11) is true and correct.

I declare that on request, I can/will supply further evidence supporting this referee statement.

I understand that false or misrepresentation of referee status and applicants' credits claimed, would be considered a breach of the AINDT code of ethics leading to a suspension of certification pending the review of applicant and referee in regards to current certifications, future applications, and review of breach by the ethics committee.

Signed:

Date:

Note*: *Dates to include month. Where dates covered by the referee do not cover the full period, multiple referees may be required. If more than one referee is applicable, please use multiple sheets for statement by referee.*